**Gopi Nath K K**

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8675603604

**Profile Summary:**

*To work with a competitive organizational atmosphere that has innovative and challenging environment, that synergies conceptual skill with practical insights required for initiating a fulfilling career.*

**Professional Experience:**

Senior Transaction Processing Officer – Mphasis Pvt Ltd (Jan 2015 to present).

**Responsibilities:**

* Work on Excel dashboards to consolidate claim counts/ gross amount per premium and payroll.
* Automate Excel reports to minimize effort towards daily/ weekly report preparations.
* Create a consolidate Loss History Summary report for the last five prior years.
* Analyze the coverage type by using the loss description.
* Submitting the assignments with accuracy and within a period time.
* Also working as a Quality Analyst hence used to create the quality report daily basis.

**Professional Summary:**

* Excellent problem solving and good technical skills.
* Demonstrated ability to manage multiple tasks and deadlines.
* Ability to function as a team player and alternatively work independently to achieve objectives.
* Able to handle the people dramatically.
* Taking training on RPA – Robotic Process Automation with in organization to enhance skill set.

**Expertise summary:**

**Software Skills:**

Operating System : Windows 10.

Software languages : C#, RPA

Web Design : JavaScript & HTML

Data Base : SQL-Server.

**Certification:**

* Completed Desk Top Publishing (DTP) from Apollo computer education.
* Completed Diploma Course in Gandhian Thought by Madurai Kamaraj University.
* Type writing – Lower.

**Academic Qualifications:**

* **B.SC [CS]** from Sourashtra College with **75% in 2014**.
* **HSC** from Sourashtra Hr Sec. School with **76% in 2011.**
* **SSLC** from Sourashtra Hr Sec. School **79% in 2009.**

**Academic Project (B.SC (CS)):**

Project Title : Hostel Management System

Front-End : Asp.Net

Database : MS SQL Server

Duration of the project : 3 Months

**Area of Interest:**

* Robotic Process Automation.
* Web and Application designing.
* Hardware and Networking.

**Declaration:**

I declare that I will prove myself as an icon, if you give me an opportunity to serve in your esteemed organization.

**Gopi Nath K K**

Bangalore

**Date**: